



**VIRGINIA
STATE EMPLOYEE
ASSISTANCE FUND**

**GRANT
PROGRAM**

NOW ACCEPTING APPLICANTS!

Commonwealth of Virginia
employees have a free resource for
emergency financial help.

Apply Now!

[https://www.dhrm.virginia.gov/virginia
-state-employee-assistance-fund](https://www.dhrm.virginia.gov/virginia-state-employee-assistance-fund)
vscaf@dhrm.virginia.gov

FREQUENTLY ASKED

Who can apply to the Virginia State Employee Assistance Fund (VSEAF) Grant Program?

Active Virginia State Employees can apply for assistance (including full-time and part-time employees but not contractors) who do not have an existing assistance fund in their agency. VCU Health Systems and the Virginia Department of Corrections have internal assistance funds.

How much can I ask for?

Grants are typically fulfilled up to the limit of \$500.00.

Do monies have to be repaid?

Rest assured that funds do not need to be repaid. It is a grant and not a loan.

Will my application be kept confidential?

Yes. The VSEAF Grant Program keeps information and applications confidential. Those reviewing the applications for consideration will not be given employee's name or any identifiable information.

What types of requests does the VSEAF Grant Program cover?

Typically employees request funds due to serious emergencies (i.e. fire to home or property and unforeseen costs due to death or illness of a loved one).

What types of requests does the VSEAF Grant Program not cover?

- Requests based on medical costs that are covered by insurance
- Requests based on refundable deposits
- Requests based on the rising cost of gas for vehicle or home heating use will not be reviewed.
- Requests that are not connected to an unforeseen emergency situation

How long does the process typically take?

Completed applications are processed within 3-7 business days from the day they are received.

How can I support the fund?

You can donate funds through the Commonwealth of Virginia Campaign. CVC code #203040, www.cvcgives.org. You can also volunteer by contacting us or share information about us on social media by going to the Support Us section on our website to learn how.

How can I contact you? I have more questions.

We can be reached through our contact us area on our website, or by emailing us at VSEAF@dhrm.virginia.gov

YES, WE'RE OPEN.



APPLY ANYTIME,
ONLINE.

With newly upgraded systems,
we're ready to serve you once
again.